



# STUDENT EMERGENCY FUND

2022-23

## Expense Form

Attention: Vicky Struthers or Kellie Brace

E-mail: [vstruthers@hpedsb.on.ca](mailto:vstruthers@hpedsb.on.ca) or [kbrace@hpedsb.on.ca](mailto:kbrace@hpedsb.on.ca)



The Hastings and Prince Edward  
Learning Foundation  
Partnering Opportunities for Our Students

<b>School:</b>	
<b>Principal:</b>	
<b>Funds Granted: \$</b>	<b>S.E.F/I.O.F. Request No.:</b>
This was a Len & Olive Black Memorial Fund request: <input type="checkbox"/> Yes <input type="checkbox"/> No This was a request to support an athletic equipment purchase: <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Expenses (<u>list and scanned receipts MUST be attached in order to be reimbursed</u>):</b>	
Description	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Funds Expended:</b>	\$
<b>Principal's Signature:</b> <i>(*Required)</i>	<b>Date:</b>
<p><b>This form is to be emailed to Vicky Struthers or Kellie Brace.</b> <b>Along with a scanned copy of corresponding receipts.</b> A reimbursement will be provided via EFT, if your school is not signed up, please do so ASAP.</p>	